

# FAREHAM

## BOROUGH COUNCIL

### Report to Housing Tenancy Board

**Date**                    **26 January 2015**

**Report of:**            **Director of Community**

**Subject:**              **PRELIMINARY REVIEW OF WORK PROGRAMME FOR 2014/15  
AND PRELIMINARY DRAFT WORK PROGRAMME FOR 2015/16**

#### **SUMMARY**

At the meeting of the Board on 21 April 2015, members will be asked to review the outcome of the work programme for 2014/15 and finalise the draft work programme for 2015/16 and submit that draft work programme to the Executive.

This report contains details of the current position of the Board's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for next year.

#### **RECOMMENDATION**

Board members are asked to:-

- (a) confirm, the Work Programme for the remainder of the year 2014/15 and endorse any revisions listed within the report;
- (b) give an early assessment of progress in 2014/15;
- (c) give initial consideration of the work programme for 2015/16; and
- (d) inform the Executive.

## **INTRODUCTION**

1. The work programme for the current year will need to be reviewed at the Board's meeting on 21 April 2015. At the same time, it will be necessary for the Board to draw up a draft programme for next year and submit that programme to the Executive at its meeting on 18 May 2015.
2. In order to assist the process, members may wish to take a preliminary look at both issues at this meeting.

## **WORK PROGRAMME – CURRENT YEAR 2014/15**

3. At the first meeting of the Board on 28 July 2014 members gave consideration to a Work Programme for 2014/15 and agreed to the Work Programme attached as Appendix A to this report. The Work Programme was further considered and amended at the last meeting of the Board on 20 October 2014. Members are invited to make any initial comments on the outcome of the work programme, prior to the full review at the next meeting.

## **AMENDMENT TO THE WORK PROGRAMME FOR 2014/15**

4. There are no revisions or amendments to the current work programme.

## **PLANNING WORK PROGRAMME FOR 2015/16**

5. There are four planned meetings of the Housing Tenancy Board in the next municipal year, to deal with ordinary business.
6. At this stage, particular items which are known to be coming before the Board during the next year are:-

### **July 2015**

- Tenancy Services Performance Report for 2015/16 (April – June)
- Building Services Performance Report for 2015/16 (April – June)
- Work Programme 2015/16

### **October 2015**

- Tenancy Services Performance Report for 2015/16 (July – Sept)
- Building Services Performance Report for 2015/16 (July – Sept)
- Update on Estate Improvements Programme 2015/16
- Work Programme 2015/16

## **January 2016**

- Housing Revenue Account including the Housing Capital Programme for 2016/17
- Tenancy Services Performance Report for 2015/16 (Oct – Dec)
- Building Services Performance Report for 2015/16 (Oct - Dec)
- Preliminary review of Work Programme for 2015/16 and preliminary draft Work Programme for 2016/17

## **April 2016**

- Estate Improvements Programme 2016-17
- Tenancy Services Performance Report for 2015/16 (Jan – March 2015)
- Building Services Performance Report for 2015/16 (Jan – March 2015)
- Review of Annual Work Programme for 2015/16 and final consideration of draft Work Programme for 2016/17

## **RISK ASSESSMENT**

7. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

8. This report has provided Board members with a review of the work programme for 2014/15 and an outline work programme for 2015/16.

**Appendix A:** Work Programme for 2014/2015

**Background Papers:** None

**Reference Papers:** Minutes of Housing Tenancy Board 20 October 2014

## **Enquiries:**

For further information on this report please contact Jon Shore. (Ext 4540)

## HOUSING TENANCY BOARD –WORK PROGRAMME 2014/2015

Date	Subject
28 July 2014	<ul style="list-style-type: none"> <li>• Review of Work Programme 2014/15</li> <li>• Quarterly Performance Report – Tenancy Services</li> <li>• Quarterly Performance Report – Building Services</li> <li>• Appointment of Co-opted Tenant and Leaseholder Representatives and Deputies to the Housing Tenancy Board</li> <li>• Tenant and Leaseholder Satisfaction Survey</li> </ul>
20 October 2014	<ul style="list-style-type: none"> <li>• Review of Work Programme 2014/15</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> <li>• Update on Estate Improvement Programme 2014/2015 (including update on mobility scooter storage and parking)</li> </ul>
26 January 2015	<ul style="list-style-type: none"> <li>• Preliminary review of Work Programme for 2014/15 and preliminary draft Work Programme for 2015/16</li> <li>• Housing Revenue Account including Housing Capital Programme for 2015/16</li> <li>• Update on the impact of the removal of the spare room subsidy (RSRS)</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> </ul>
21 April 2015	<ul style="list-style-type: none"> <li>• Review of Annual Work Programme for 2014/15 and final consideration of draft Work Programme for 2015/16</li> <li>• Annual Performance Report for 2014/15 - Tenancy Services</li> <li>• Annual Performance Report for 2014/15 - Building Services</li> <li>• Estate Improvement Programme for 2015/16</li> <li>• Update on Regulatory Framework for Social Housing</li> </ul>